

# West Hurley Library Board Meeting

February 21<sup>st</sup>, 2024

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## **1 Call to order at 7:03pm by Maria Granda**

### **1.1 Attending**

- Suzanne Downie, Maria Granda, Patty Heinitz, Joseph Letendre, Ross Lonstein, Margaret Smith, Elizabeth Unterman

## **2 Approval of January minutes**

- Motion to approve by Maria, seconded by Patty. Carried.

## **3 Financial Reports**

### **3.1 Warrant List**

- approval of Warrant List \$8811.80
- motion to approve by Margaret, second by Joseph. Carried.

### **3.2 Report**

- motion to approve by Margaret, second by Maria. Carried.

## **4 Director's Report**

### **4.1 MHLS Annual Report (attached)**

- motion to approve by Ross, second by Margaret. Carried.

### **4.2 Comptroller Annual Report Submitted**

### **4.3 Website Calendar**

- We have begun to use a new calendar for the website

#### 4.4 Program Updates

Event	Date	Attending
Book Discussion Group	December 11 <sup>th</sup>	5 adults
LEGO Lab	December 11 <sup>th</sup>	4 children
"Old West Hurley" (Olive Library)	December 16 <sup>th</sup>	10 adults
Macrame Santa Gnome Workshop	December 5 <sup>th</sup>	12 adults
Miniature Weaving Workshop	January 11 <sup>th</sup>	8 adults
LEGO Lab	January 12 <sup>th</sup>	11 children
Family History Group	January 15 <sup>th</sup>	3 adults
Yoga	January 2 <sup>nd</sup>	4 adults
Yoga	January 30 <sup>th</sup>	5 adults
Yoga	February 6 <sup>th</sup>	4 adults
Yoga	February 13 <sup>th</sup>	5 adults
Yoga	February 20 <sup>th</sup>	9 adults
Homeschool Science	January 19 <sup>th</sup>	7 children
Homeschool Science	February 2 <sup>nd</sup>	12 children
Homeschool Science	February 16 <sup>th</sup>	15 children

#### 4.5 Upcoming Events

Event	Date
Family History Group	Saturday, February 26 <sup>th</sup> 6pm-7pm
LEGO Club	Monday, March 18 <sup>th</sup> 4:30pm-5:30pm (Ages 4+)
Knitting Group	Wednesdays at 6pm
Home School Scientists	Fridays, March 8 <sup>th</sup> and 22 <sup>nd</sup>
Comic Workshop with Kayla Miller	Saturday, March 9 <sup>th</sup> 1pm

### 5 Finance Committee

- No Report

### 6 By-Law Committee

- No Report

### 7 Building Committee

- Replace furnace filters
- No Report

## **8 Election Committee**

- No Report

## **9 Community Relations**

- No Report

## **10 Technology**

- No Report

## **11 Personnel**

- No Report

## **12 By-Laws/Policies**

- No Report

## **13 Long-Term Planning**

- No Report

## **14 New Business & Public Comments**

- Discussion of Hosting and Supporting Local Authors

## **15 Calendar**

- Next meeting March 20<sup>th</sup>, 2024

## **16 Adjourned at 7:44 pm**

## **DIRECTOR'S REPORT**

### **February 20, 2024**

**MHLS Annual Report** – Attached is the annual report for the system for approval. I have also attached charts for the statistical trends.

**Comptroller Annual Report** – Submitted

**Website Calendar** – We have begun to use a new calendar for the website.

#### **Programs Update –**

Book Discussion Group – Monday, December 11th – 5 adults

LEGO Lab – December 11th – 4 children

“Old West Hurley” – December 16<sup>th</sup> at Olive Library – 10 adults

Macrame Santa Gnome Workshop – December 5<sup>th</sup> – 12 adults

Book Discussion Group – Monday, January 8th – 6 adults

Miniature Weaving Workshop – January 11<sup>th</sup> – 8 adults

LEGO Lab – January 12th – 11 children

Family History Group – January 15<sup>th</sup> – 3 adults

Yoga – Jan 2<sup>nd</sup> (4 adult), Jan 30<sup>th</sup> (5 adult), Feb 6 (4 adults), Feb 13 (5 adults), Feb 20 (9 adults)

Homeschool Science Jan 19<sup>th</sup> (7 children), Feb 2<sup>nd</sup> (12 children), Feb 16<sup>th</sup> (15 children)

#### **Upcoming Events –**

Family History Group – Saturday, February 26<sup>th</sup> from 6:00pm to 7:00pm

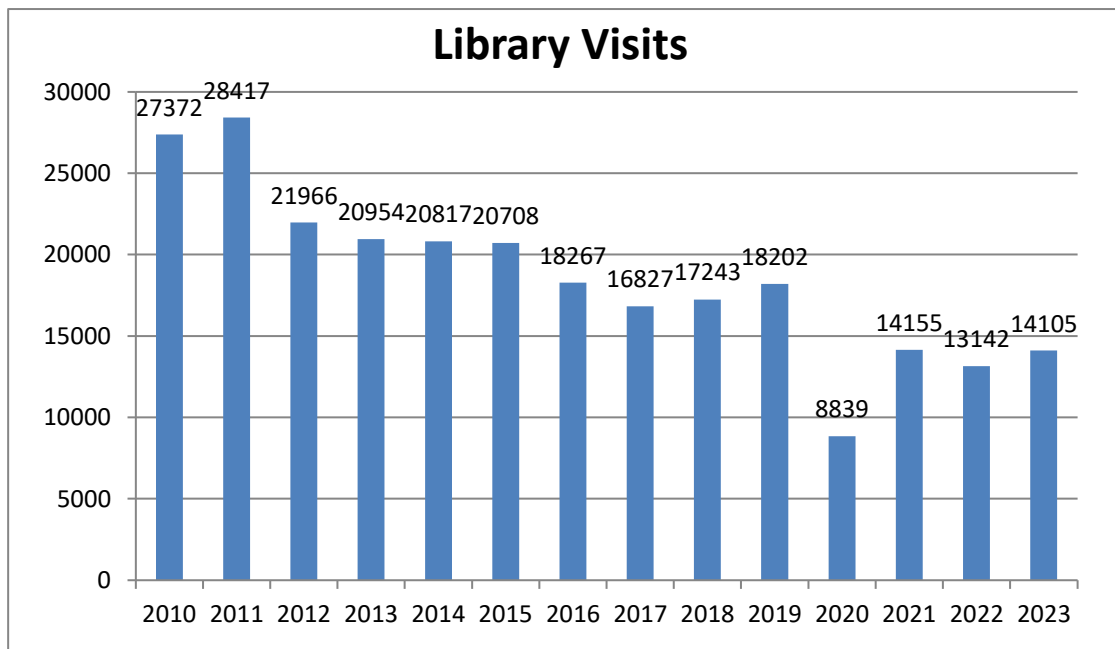
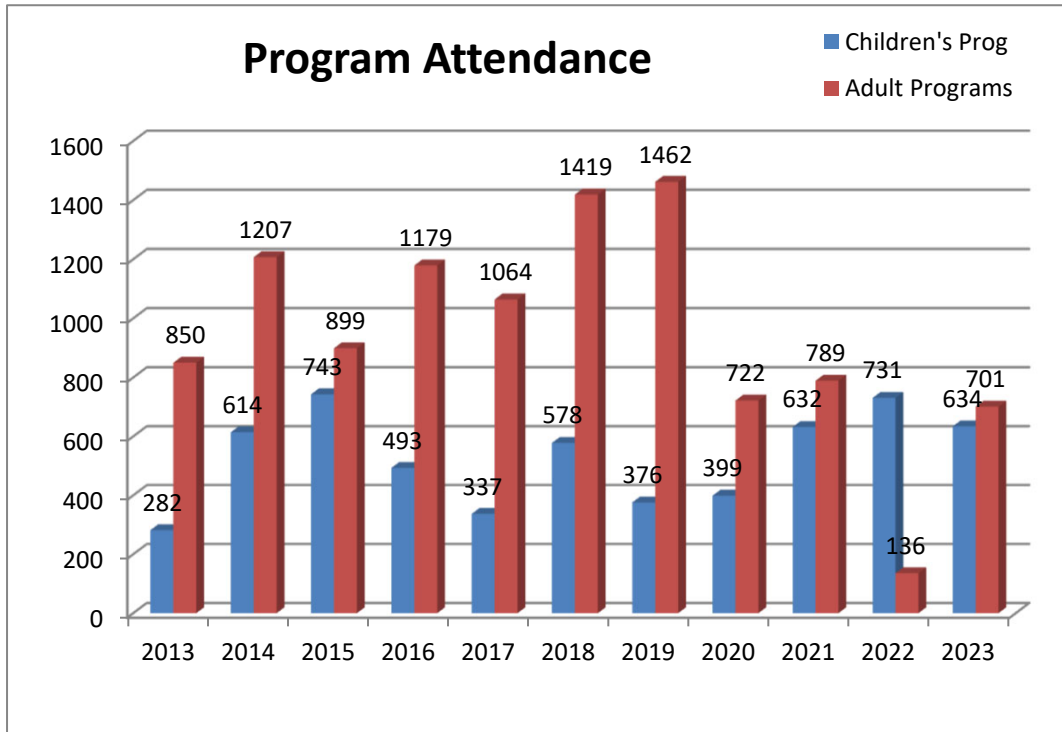
LEGO Club – March 18<sup>th</sup> from 4:30-5:30pm – Ages 4 and Up

Knitting Group – Wednesdays at 6pm

Home School Scientists – March 8<sup>th</sup> and 22<sup>nd</sup>

Comic Workshop with author Kayla Miller – March 9 at 1pm

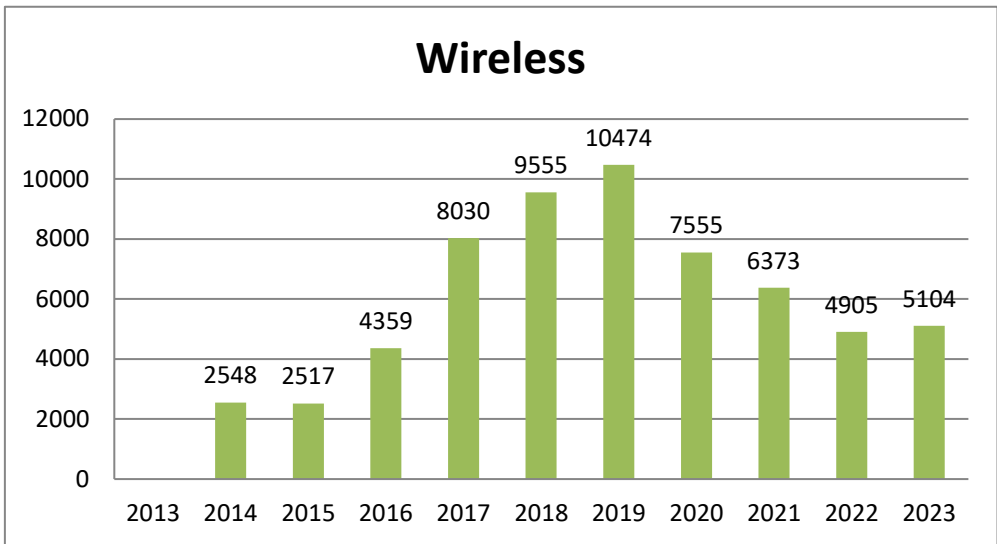
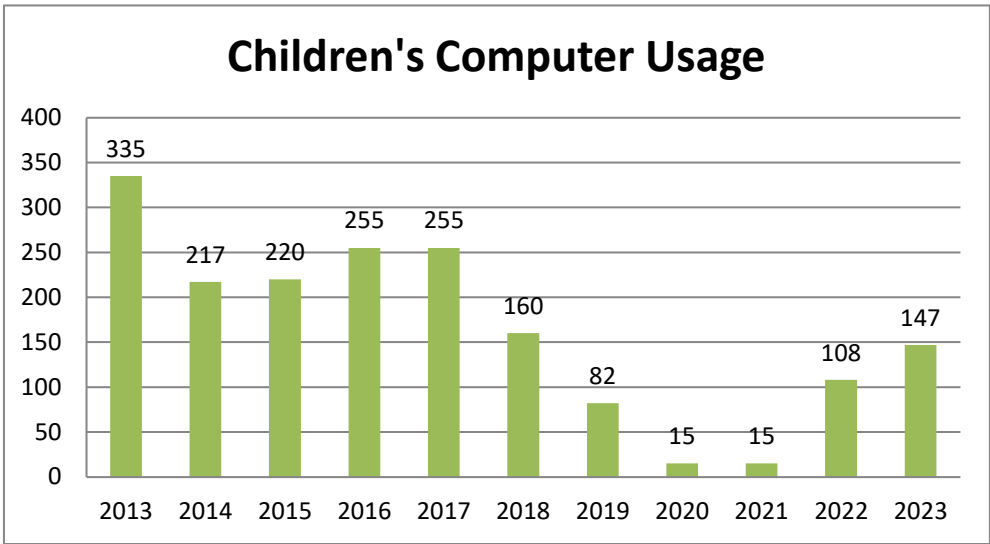
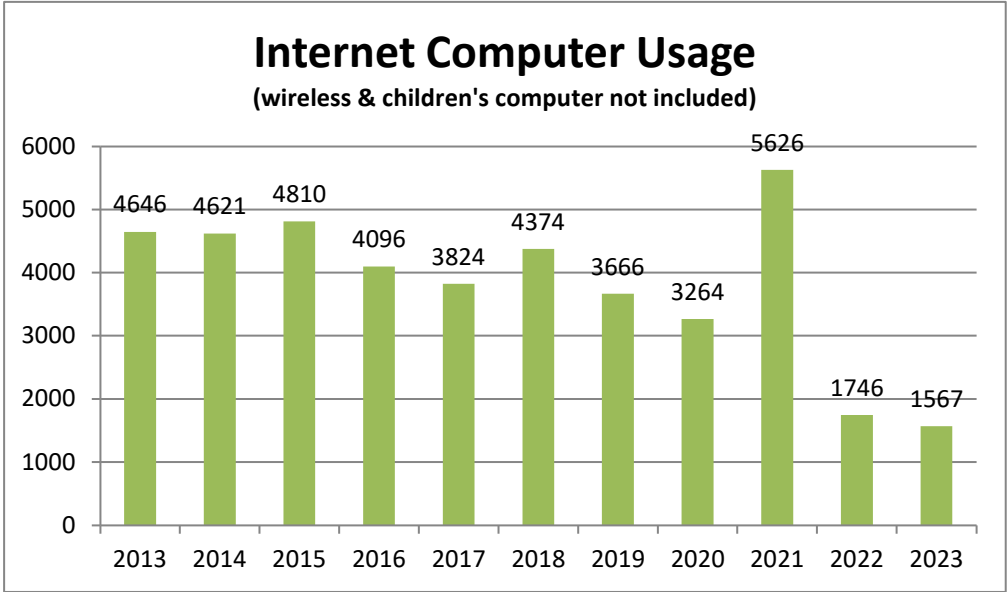
West Hurley Public Library Miscellaneous



Registered Patrons			
<b>2010</b>	1187	<b>2017</b>	946
<b>2011</b>	1212	<b>2018</b>	1013
<b>2012</b>	1076	<b>2019</b>	1048
<b>2013</b>	1154	<b>2020</b>	1118
<b>2014</b>	1098	<b>2021</b>	1244
<b>2015</b>	1040	<b>2022</b>	1275
<b>2016</b>	980	<b>2023</b>	1330

**Billed Materials**  
As of 2/14/24  
\$4,815.95

West Hurley Public Library Miscellaneous

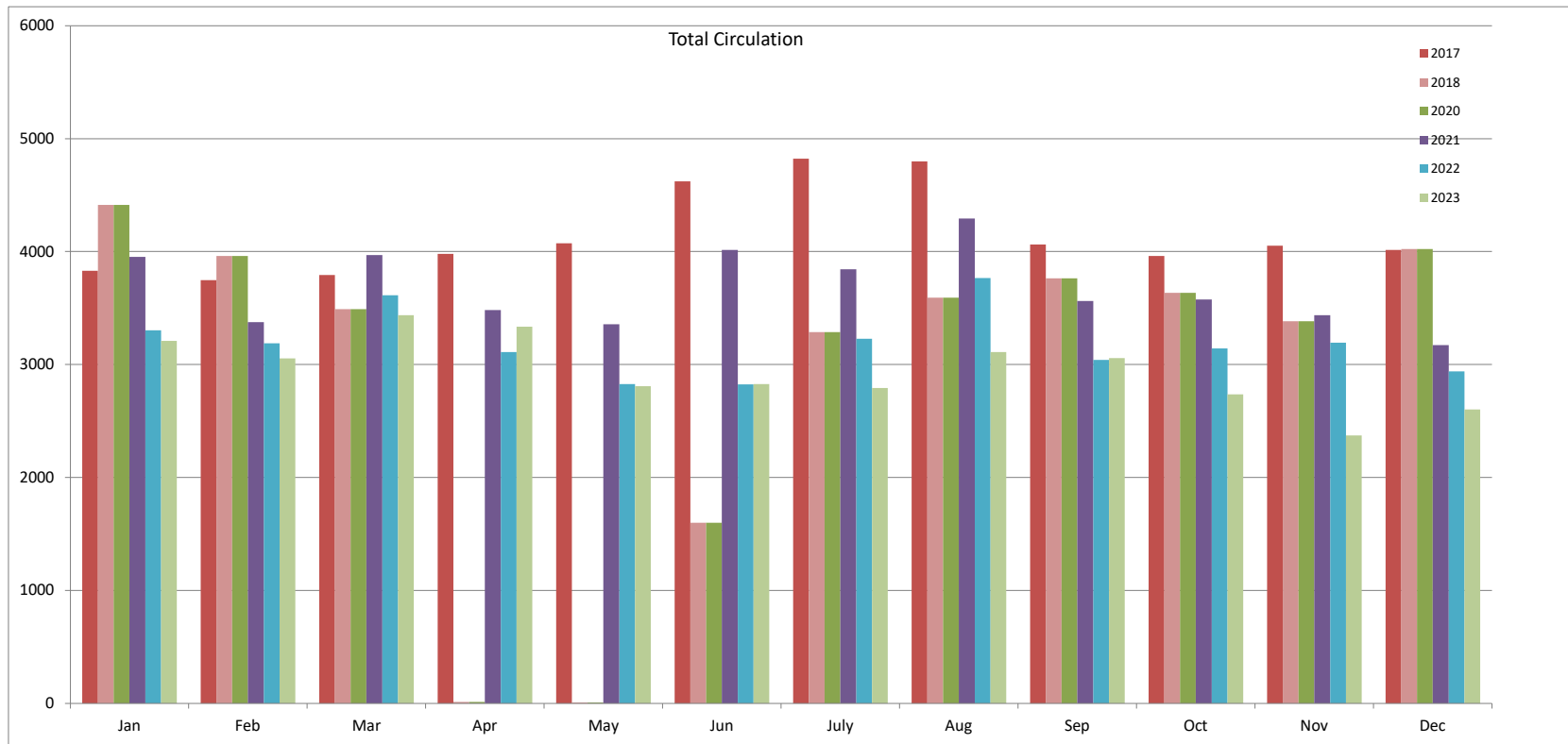


West Hurley Public Library Circulation

Circulation Totals  
Checkouts, Renewals,  
& Items Provided to Other Libraries

	2017	2018	2019	2020	2021	2022	2023
Jan	4099	4085	3830	4413	3952	3302	3209
Feb	4249	3533	3747	3961	3375	3189	3054
Mar	4695	3810	3792	3490	3970	3613	3436
Apr	4468	3711	3981	12	3482	3109	3334
May	4049	3603	4074	6	3357	2826	2809
Jun	4229	3978	4621	1598	4014	2823	2826
July	4153	4305	4822	3288	3843	3229	2791
Aug	3971	4404	4798	3592	4292	3765	3110
Sep	3831	3499	4064	3762	3563	3042	3057
Oct	3666	3915	3962	3635	3576	3143	2736
Nov	3506	3347	4053	3383	3436	3194	2372
Dec	3273	3428	4016	4022	3171	2939	2601
Misc	4776	5020	1692	395	455	43	0
<b>Total</b>	<b>52965</b>	<b>50638</b>	<b>51452</b>	<b>35557</b>	<b>44486</b>	<b>38217</b>	<b>35335</b>

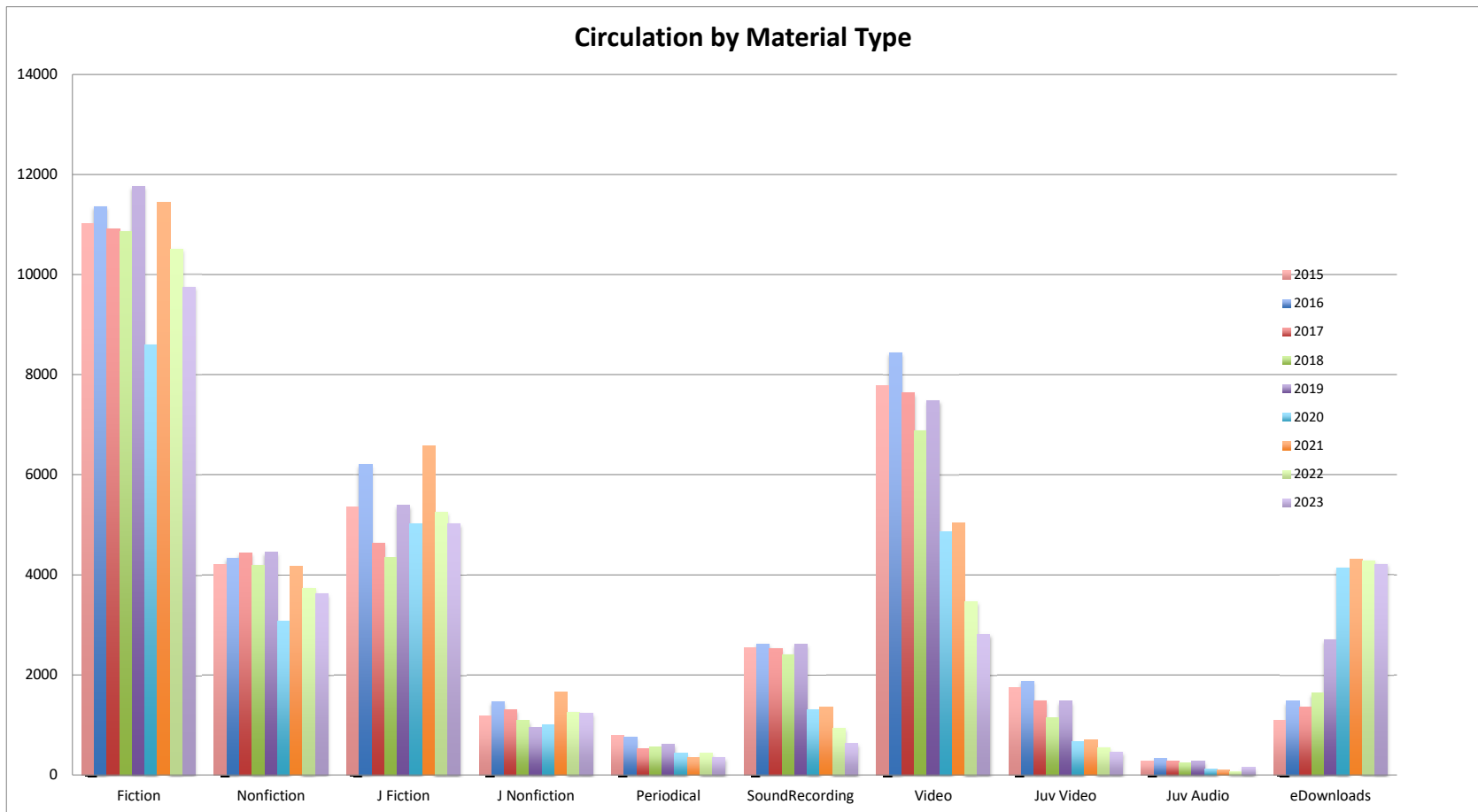
<b>Checkouts Total</b>								
2016	2017	2018	2019	2020	2021	2022	2023	
30044	27510	25953	25641	16914	20646	17267	15786	
<b>Renewals Total</b>								
2016	2017	2018	2019	2020	2021	2022	2023	
9599	8197	8433	10498	8841	11486	9818	9046	
<b>eBook/eAudio/eVideo Downloads</b>								
2016	2017	2018	2019	2020	2021	2022	2023	
1468	1357	1634	2697	4128	4307	4278	4211	
<b>WH Items Provided to Other Libraries</b>								
2016	2017	2018	2019	2020	2021	2022	2023	
10048	10254	9701	10351	7112	8292	6135	5283	
<b>Other Lib Materials Loaned to WH</b>								
2016	2017	2018	2019	2020	2021	2022	2023	
8064	7057	6897	6774	5489	6864	6077	5152	





West Hurley Public Library Circulation

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Fiction	13860	13452	12956	13205	12691	11173	11022	11354	10904	10860	11753	8599	11445	10506	9752
Nonfiction	4973	4994	4682	4974	4080	3843	4203	4334	4433	4193	4445	3080	4166	3728	3615
J Fiction	7449	7198	7134	6941	5615	5110	5356	6199	4639	4343	5383	5010	6566	5243	5011
J Nonfiction	2329	2189	1810	1804	1443	1319	1176	1464	1302	1084	957	1002	1656	1254	1225
Periodical	528	435	428	478	602	658	794	753	521	555	614	435	356	430	354
SoundRecording	4152	3868	4782	3965	3308	2787	2538	2617	2529	2403	2605	1293	1356	938	637
Video	6110	6368	7233	6741	6804	7265	7777	8440	7630	6884	7486	4864	5038	3461	2815
Juv Video	1874	1955	2443	2568	2124	1717	1738	1873	1488	1137	1468	666	702	543	458
Juv Audio	322	354	371	344	303	261	283	320	279	240	278	120	105	73	151
eDownloads		159	378	560	930	975	1093	1468	1357	1634	2697	4128	4307	4278	4211
Miscellaneous	45	85	142	71	38	29	916	500	326	759	1014	559	570	645	500
J Miscellaneous	141	169	182	215	106	121	151	321	299	294	136	127	172	264	314
Total	41597	40972	42217	41580	37900	35258	37047	39643	35707	34386	38836	29883	36439	31363	29043



# West Hurley Public Library

## Annual Report For Public And Association Libraries - 2023

### 1. GENERAL LIBRARY INFORMATION

#### Library / Director Information

##### [Outline of Major Changes](#)

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2023, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	3200626950
1.2	Library Name	WEST HURLEY PUBLIC LIBRARY
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	West Hurley
1.6	Beginning Fiscal Reporting Year	01/01/2023
1.7	Ending Fiscal Reporting Year	12/31/2023
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A

- 1.11 Beginning Local Fiscal Year 01/01/2023
- 1.12 Ending Local Fiscal Year 12/31/2023
- 1.13 Address Status 00 (for no change from previous year)
- 1.14 Street Address 42 CLOVER STREET
- 1.15 City WEST HURLEY
- 1.16 Zip Code 12491
- 1.17 Mailing Address 42 CLOVER STREET
- 1.18 City WEST HURLEY
- 1.19 Zip Code 12491
- 1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A (845) 679-6405 if no telephone number)
- 1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no (845) 679-2144 fax number)
- 1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address) mailbox@westhurleylibrary.org
- 1.23 Library Home Page URL (Enter N/A if no home page URL) westhurleylibrary.org
- 1.24 Population Chartered to Serve (per 2020 Census) 3,197
- 1.25 Indicate the type of library as stated in the library's charter (select PUBLIC one):
- 1.26 Indicate the area chartered to serve as stated in the library's charter (select one): Special Legislative District

- 1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No. N
- 1.28 Indicate the type of charter the library currently holds (select one): Absolute
- 1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter 05/18/1989
- 1.30 Date the library was last registered 04/22/2008
- 1.31 Federal Employer Identification Number 141713505
- 1.32 County ULSTER
- 1.33 School District Onteora Central
- 1.34 Town/City Hurley
- 1.35 Library System Mid-Hudson Library System

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

- 1.36a President/CEO Name N/A
- 1.36b President/CEO Phone Number N/A
- 1.36c President/CEO Email N/A

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

- 1.37 First Name of Library Director/Manager Kara
- 1.38 Last Name of Library Director/Manager Keene
- 1.39 NYS Public Librarian Certification Number 18221

- 1.40 What is the highest education level of the library manager/director? Master's Degree
- 1.41 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? Y
- 1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. Y
- 1.43 E-mail Address of the Director/Manager mailbox@westhurleylibrary.org
- 1.44 Fax Number of the Director/Manager (845) 679-2144
- 1.45 Does the library charge fees for library cards to people residing outside the system's service area? Y
- 1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2023? (Please respond even if the vote was unsuccessful). Enter Y for Yes, Y N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47.

**Public Votes / Contracts**

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of municipality or district holding the public vote West Hurley Special Library District
2. Indicate the type of municipality or district holding the public vote Special Legislative District

3.	Date the vote was held (mm/dd/2023)	09/07/2023
4.	Was the vote successful? Y/N	Y
5.	What type of public vote was it?	budget vote (special legislative district public library only)
6a.	Most recent prior year approved appropriation from a public vote:	\$242,004
6b.	Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:	\$9,250
6c.	Total proposed appropriation (manually sum of 6a and 6b):	\$251,254

**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2023) Enter Y for Yes, N for No. If <sup>N</sup> Yes, complete one record for the vote from each funding source. If No, go to question 1.48.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of municipality or district holding the public vote
2. Indicate the type of municipality or district holding the public vote
3. Date the last successful vote was held (mm/dd/yyyy)
4. What type of public vote was it?
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote?



- 1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. N

**Unusual Circumstances**

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A

- 1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N

**2. LIBRARY COLLECTION**

## Print / Electronic / Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	7,095
2.2	Adult Non-fiction Books	2,789
2.3	Total Adult Books (Total questions 2.1 & 2.2)	9,884
2.4	Children's Fiction Books	6,492
2.5	Children's Non-fiction Books	3,332
2.6	Total Children's Books (Total questions 2.4 & 2.5)	9,824
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	19,708

#### Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	16
2.10	All Other Print Materials	201
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	217
2.12	Total Print Materials (Total questions 2.7 and 2.11)	19,925



## ALL OTHER MATERIALS

### Electronic Materials

2.13	Electronic Books	17,199
2.14	Local Electronic Collections	5
2.15	NOVEL <sub>NY</sub> Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	20
2.17	Audio - Downloadable Units	6,142
2.18	Video - Downloadable Units	0
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-series; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	778
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	24,139

### Non-Electronic Materials

2.21	Audio - Physical Units	1,100
2.22	Video - Physical Units	1,575
2.23	Other Circulating Physical Items	310
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	2,985

### Grand Total / Additions to Holdings

2.25	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12, 2.20 and 2.24)	47,049
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**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

2.26	Cataloged Books	856
2.27	All Other Print Materials	0
2.28	Electronic Materials	2,995
2.29	All Other Materials	221
2.30	<b>Total Additions (Total questions 2.26 through 2.29)</b>	4,072

### 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

**Visits / Borrowers / Policies / Accessibility**

Report all information on questions 3.1 through 3.32 as of the end fiscal year reported in Questions 1.6 and 1.7 in Part 1; report information on questions 3.33 through 3.77 for the 2023 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

**LIBRARY USE**

3.1	Library visits (total annual attendance)	14,105
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	1,327
3.3	Registered non-resident borrowers	3

Please report information on WRITTEN POLICIES as of 12/31/23.

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y

- |      |   |   |
|------|---|---|
| 3.6  | Does the library have an internet use policy?                               | Y |
| 3.7  | Does the library have a disaster plan?                                      | Y |
| 3.8  | Does the library have a board-approved conflict of interest policy?         | Y |
| 3.9  | Does the library have a board-approved whistle blower policy?               | Y |
| 3.10 | Does the library have a board-approved sexual harassment prevention policy? | Y |

Please report information on ACCESSIBILITY as of 12/31/23.

**ACCESSIBILITY (Answer Y for Yes, N for No)**

- |      |  |   |
|------|--|---|
| 3.11 | Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? | N |
| 3.12 | Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?   | N |
| 3.13 | Does the library have large print books?   | Y |
| 3.14 | Does the library have assistive technology for people who are visually impaired or blind?  | N |

3.15 - If so, what do you have? If no, go to next question

screen reader, such as JAWS, Windoweyes or NVDA	No
---	----

refreshable Braille commonly referred to as a refreshable Braille display	No
---	----

screen magnification software, such as Zoomtext	No
---	----

electronic scanning and reading software, such as OpenBook No

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

#### Library Sponsored Programs

### LIVE PROGRAM SESSIONS and ATTENDANCE

#### Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.

Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

#### Live Programs Categorized by Age

3.17a Number of Sessions Targeted at Children Ages 0-5 32

3.17b [Attendance at Sessions Targeted at Children Ages 0-5](#) 330

3.18a Number of Sessions Targeted at Children Ages 6-11 21

3.18b [Attendance at Sessions Targeted at Children Ages 6-11](#) 454

3.19a Number of Sessions Targeted at Young Adults Ages 12-18 0

3.19b [Attendance at Sessions Targeted at Young Adults Ages 12-18](#) 0

3.20a Number of Sessions Targeted at Adults Age 19 or Older 85

3.20b [Attendance at Sessions Targeted at](#)

3.200	Attendance at Sessions Targeted at Adults Age 19 or Older	761
3.21a	Number of General Interest Program Sessions	0
3.21b	Attendance at General Interest Program Sessions	0
3.22	Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)	138
3.23	Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)	1,545

Live Programs Categorized by Venue

3.24a	Total Live Onsite Program Sessions	133
3.24b	Total Live Onsite Program Attendance	1,382
3.25a	Total Live Offsite Program Sessions	3
3.25b	Total Live Offsite Program Attendance	67
3.26a	Total Live Virtual Program Sessions	2
3.26b	Total Live Virtual Program Attendance	96
3.27	Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)	138
3.28	Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)	1,545

Prerecorded and One-on-One Programs

3.29	Total Number of Prerecorded	
------	-----------------------------	--

3.27	Total Number of Pre-recorded Program Presentations	0
3.30	Total Views of Pre-recorded Program Presentations within 30 Days	0
3.31	One-on-One Program Sessions	10
3.32	Attendance at One-on-One Program Sessions	10

**Teen-Led / Promotion / Summer Reading**

3.33	Did your library offer teen-led activities during the 2023 calendar year?	N
3.34	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes

Please report information on SUMMER READING PROGRAMS for the 2023 calendar year  
**SUMMER READING PROGRAM**

3.35	Did the library offer a summer reading program in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.36	Library outlets offering the summer reading program	1
3.37	Children registered for the library's summer reading program	0
3.38	Young adults registered for the library's summer reading program	0



3.39	Adults registered for the library's summer reading program	0
3.40	Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)	0
3.41a	Children's program sessions - Summer 2023	16
3.41b	Children's program attendance - Summer 2023	168
3.42a	Young adult program sessions - Summer 2023	0
3.42b	Young adult program attendance - Summer 2023	0
3.43a	Adult program sessions - Summer 2023	0
3.43b	Adult program attendance - Summer 2023	0
3.44	Total program sessions - Summer 2023 (total 3.41a + 3.42a + 3.43a)	16
3.45	Total program attendance - Summer 2023 (total 3.41b + 3.42b + 3.43b)	168
3.46	Did the library use the Summer Reading at New York Libraries name and/or logo?	Y
3.47	Did the library use the Collaborative Summer Library Program (CSLP) Manual, provided through the New York State Library?	N

#### COLLABORATORS

3.48	Public school district(s) and/or BOCES	N/A
------	--	-----

3.49	Non-public school(s)	N/A
3.50	Childcare center(s)	N/A
3.51	Summer camp(s)	N/A
3.52	Municipality/Municipalities	N/A
3.53	Literacy provider(s)	N/A
3.54	Other (describe using the State note)	N/A
3.55	Total Collaborators (total 3.48 through 3.54)	0

#### Early Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2023 calendar year.

#### EARLY LITERACY PROGRAMS

3.56	Did the library offer early literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.	Y
3.57a	Focus on birth - school entry (kindergarten) sessions	N/A
3.57b	Focus on birth - school entry (kindergarten) attendance	N/A
3.58a	Focus on parents & caregivers sessions	N/A
3.58b	Focus on parents & caregivers attendance	N/A
3.59a	Combined audience sessions	32
3.59b	Combined audience attendance	454



3.60	Total Sessions	32
3.61	Total Attendance	454
3.62 - Collaborators (check all that apply):		
a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No

#### Adult Literacy

Please report information on ADULT LITERACY for the 2023 calendar year.

#### ADULT LITERACY

3.63 Did the library offer adult literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.

3.64a	Total group program sessions	N/A
3.64b	Total group program attendance	N/A
3.65a	Total one-on-one program sessions	N/A
3.65b	Total one-on-one program attendance	N/A

3.66 - Collaborators (check all that apply)

a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or	--

b.	BOCES	No
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

**ESOL / Digital Literacy**

Please report information on ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS for the 2023 calendar year.

**ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS**

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section.

3.68a Children's program sessions N/A

3.68b Children's program attendance

3.69a Young adult program sessions

3.69b Young adult program attendance

3.70a Adult program sessions

3.70b Adult program attendance

3.71 Total program sessions (total 3.68a + 3.69a + 3.70a) 0

3.72 Total program attendance (total 3.68b + 3.69b + 3.70b) 0

3.73a One-on-one program sessions

3.73b One-on-one program attendance

3.74 - Collaborators (check all that apply):

- a. Literacy NY (Literacy Volunteers of America) No
- b. Public School District(s) and/or BOCES No
- c. Non-Public School(s) No
- d. Other (describe using the Note) No

Please report information on DIGITAL LITERACY for the 2023 calendar year.

**DIGITAL LITERACY**

3.75 Did the library offer digital literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.76a Total group program sessions 0

3.76b Total group program attendance 0

3.77a Total one-on-one program sessions 10

3.77b Total one-on-one program attendance 10

**4. LIBRARY TRANSACTIONS**

Circulation / Electronic Use  
Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

**CATALOGED BOOK CIRCULATION**

4.1 Adult Fiction Books 9,752

4.2 Adult Non-fiction Books 3,615

4.3 Total Adult Books (Total questions 4.1 & 4.2) 13,367

4.4 Children's Fiction Books 5,011

4.5	Children's Non-fiction Books	1,225
4.6	Total Children's Books (Total questions 4.4 & 4.5)	6,236
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	19,603

#### **CIRCULATION OF OTHER MATERIALS**

4.8	Circulation of Adult Other Materials	4,306
4.9	Circulation of Children's Other Materials	923
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	5,229
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	24,832

#### **ELECTRONIC USE**

4.12	Use of Electronic Material	5,940
4.13	Successful Retrieval of Electronic Information	444
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	6,384
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	30,772
4.16	Total Collection Use (Total questions 4.13 & 4.15)	31,216
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	7,159

4.18 As of the end of the reporting

period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due? No

#### REFERENCE TRANSACTIONS

4.19 Total Reference Transactions 800

4.19a Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? ES - Annual Estimate Based on Typical Week(s)

4.20 Does the library offer virtual reference? N

#### Interlibrary Loan

#### INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21 TOTAL MATERIALS RECEIVED 5,283

#### INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22 TOTAL MATERIALS PROVIDED 5,152

### 5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2023.

#### SYSTEMS AND SERVICES

5.1 Automated circulation system? Y

5.2 Online public access catalog (OPAC)? Y

5.3 Electronic access to the OPAC from outside the library? Y

5.4 Annual number of visits to the library's web site 53,509

5.5 Does the library use Internet filtering software on any computer? Y

5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	Y
5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	Kara Keene
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 679-6605
5.12	IT contact's email address	N/A

## 6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	38
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### BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	N/A
6.4	Library Manager (not certified)	N/A
6.5	Vacant Library Manager (not	N/A

	certified)	N/A
6.6	Librarian	N/A
6.7	Vacant Librarian	N/A
6.8	Library Specialist/Paraprofessional	N/A
6.9	Vacant Library Specialist/Paraprofessional	N/A
6.10	Other Staff	.95
6.11	Vacant Other Staff	N/A
6.12	<b>TOTAL PAID STAFF</b> (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	1.95
6.13	<b>VACANT TOTAL PAID STAFF</b> (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

#### **SALARY INFORMATION**

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	\$70,500
6.16	FTE - Library Manager (not certified)	N/A
6.17	Salary - Library Manager (not certified)	N/A
6.18	FTE - Librarian	N/A
6.19	Salary - Librarian	N/A

#### **7. MINIMUM PUBLIC LIBRARY STANDARDS**



All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2023**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y

3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y

4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y

5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y

6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y

7. Is open the minimum standard



number of public service hours for population served. (see instructions) Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a. space Y

8b. lighting Y

8c. shelving Y

8d. seating Y

8e. power infrastructure Y

8f. data infrastructure Y

8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12. Employs a paid director in

accordance with the provisions of  
Commissioner's Regulation 90.8. Y

13. Provides library staff with annual  
technology training, appropriate to  
their position, to address  
community needs, as outlined in  
the library's long-range plan of  
service. Y

14. Establishes and maintains  
partnerships with other  
educational, cultural or community  
organizations which enable the  
library to address the community's  
needs, as outlined in the library's  
long-range plan of service. Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

**PUBLIC SERVICE OUTLETS** - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b>	1

**PUBLIC SERVICE HOURS** - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	33.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00

- 8.9 Minimum Weekly Total Hours -  
Total Hours Open (Total questions 33.00  
8.6 - 8.8)
- 8.10 Annual Total Hours - Main Library 1,060.00
- 8.11 Annual Total Hours - Branch  
Libraries 0.00
- 8.12 Annual Total Hours - Bookmobiles 0.00
- 8.13 Annual Hours Open - Total Hours  
Open (Total questions 8.10 through 1,060.00  
8.12)

## 9. SERVICE OUTLET INFORMATION

**Please Note: last year's answers for repeating groups cannot be displayed.**

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles.

Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link to an Excel sheet listing prior year outlets is located in section 9](#). Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com) and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1. Outlet Name West Hurley Public Library
2. Outlet Name Status 00 (for no change)
3. Street Address 42 Clover Street
4. Outlet Street Address Status 00 (for no change)
5. City West Hurley
6. Zip Code 12491
7. Phone (enter 10 digits only) (845) 679-6405
8. Fax Number (enter 10 digits only) (845) 679-2144

9.	E-mail Address	staff@westhurleylibrary.org
10.	Outlet URL	westhurleylibrary.org
11.	County	Ulster
12.	School District	Onteora Central
13.	Library System	Mid-Hudson Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	1,060
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	10
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1975
24.	Indicate the year this outlet	2006

	underwent a major renovation costing \$25,000 or more	2006
25.	Square footage of the outlet	3,720
26.	Number of Internet Computers Used by General Public	7
27.	Number of uses (sessions) of public Internet computers per year	1,567
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Cable
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	12 Greater than or equal to 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	9 Greater than or equal to 25 mbps and less than 50 mbps
31.	Internet Provider	Spectrum/Time Warner Cable
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	5,104
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a	N

makerspace:

- |     |  |                                       |
|-----|--|---------------------------------------|
| 37. | <i>LIBID</i>   | 3200626950                            |
| 38. | <i>FSCSID</i>  | NY0270                                |
| 39. | <i>Number of Bookmobiles in the Bookmobile Outlet Record</i> | 0                                     |
| 40. | <i>Outlet Structure Status</i>                               | 00 (for no change from previous year) |

## 10. OFFICERS AND TRUSTEES

### Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2023. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

- 10.1 Total number of board meetings held during calendar year (January 1, 2023 to December 31, 2023) 10

### NUMBER OF TRUSTEES AND TERMS

- 10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A. 7-11
- 10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A. 7
- 10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here. N/A

**Note:** New survey wording is incorrectly flagging this question as being different from last year

- 10.5 What is the trustee term length,

as stated in your morary s  
charter documents  
(incorporation)? If a term length 3 years  
is not stated, please explain in a  
Note.

10.6 I attest that all trustees participated  
in trustee education in the last  
calendar year (2023). If entering Y  
No, provide explanation in a Note.

### BOARD MEMBER SELECTION

10.7 Enter Board Member Selection  
Code (select one): EP - board members are elected in a public election

**Please Note: last year's answers for repeating groups cannot be displayed.**

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1.	Status	Filled
2.	First Name of Board Member	Suzanne
3.	Last Name of Board Member	Downie
4.	Mailing Address	500 Stone Rd
5.	City	West Hurley
6.	Zip Code (5 digits only)	12491
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	October
10.	Term Begins - Year (year)	2023
11.	Term Expires	October
12.	Term Expires - Year (yyyy)	2026

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.

Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 09/15/2023

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 09/15/2023

16. Is this a brand new trustee? Y

1. Status Filled

2. First Name of Board Member Elizabeth

3. Last Name of Board Member Unterman

4. Mailing Address 95 Pleasant Ridge Dr

5. City West Hurley

6. Zip Code (5 digits only) 12491

7. E-mail address treasurer@westhurleylibrary.org

8. Office Held or Trustee Trustee

9. Term Begins - Month October

10. Term Begins - Year (year) 2021

11. Term Expires October



12. Term Expires - Year (yyyy) 2024

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 09/09/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 09/09/2021

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Patricia

3. Last Name of Board Member Heinitz

4. Mailing Address 84 Ridge Dr

5. City West Hurley

6. Zip Code (5 digits only) 12491

7. E-mail address board3@westhurleylibrary.org

8. Office Held or Trustee Trustee

9. Term Begins - Month October

10. Term Begins - Year (year) 2022

11. Term Expires - Year (year) 2024

11. Term Expires October

12. Term Expires - Year (yyyy) 2025

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 09/14/2022

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 09/14/2022

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Ross

3. Last Name of Board Member Lonstein

4. Mailing Address 222 State Rte 375

5. City West Hurley

6. Zip Code (5 digits only) 12491

7. E-mail address secretary@westhurleylibrary.org

8. Office Held or Trustee Secretary

9. Term Begins - Month October

10. Term Begins - Year (year) 2023

- |     |   |                                     |
|-----|---|-------------------------------------|
| 11. | Term Expires  | October                             |
| 12. | Term Expires - Year (yyyy)  | 2026                                |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes                                 |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken  | 10/16/2023                          |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)  | 10/16/2020                          |
| 16. | Is this a brand new trustee?  | N                                   |
| 1.  | Status  | Filled                              |
| 2.  | First Name of Board Member  | Margaret                            |
| 3.  | Last Name of Board Member   | Smith                               |
| 4.  | Mailing Address   | 94 Glenford Wittenberg Rd           |
| 5.  | City  | Glenford                            |
| 6.  | Zip Code (5 digits only)  | 12433                               |
| 7.  | E-mail address  | vicepresident@westhurleylibrary.org |
| 8.  | Office Held or Trustee  | Vice President                      |
| 9.  | Term Begins - Month   | October                             |
| 10. | Term Begins - Year (yyyy)   | 2023                                |

10. Term Begins - Year (year) 2022
11. Term Expires October
12. Term Expires - Year (yyyy) 2025
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes
14. The date the Oath of Office (mm/dd/yyyy) was taken 09/26/2022
15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 09/26/2022

16. Is this a brand new trustee? N

1. Status Filled
2. First Name of Board Member Joseph
3. Last Name of Board Member Letendre
4. Mailing Address 91 Pleasant Ridge Dr
5. City West Hurley
6. Zip Code (5 digits only) 12491
7. E-mail address board2@westhurleylibrary.org
8. Office Held or Trustee Trustee
9. Term Begins - Month October

9. Term Begins - Month October

10. Term Begins - Year (year) 2021

11. Term Expires October

12. Term Expires - Year (yyyy) 2024

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 09/08/2021

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 09/08/2021

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Maria

3. Last Name of Board Member Granda

4. Mailing Address 222 State Rte 375

5. City West Hurley

6. Zip Code (5 digits only) 12491

7. E-mail address president@westhurleylibrary.org

8. Office Held or Trustee President

9.	Term Begins - Month	October
10.	Term Begins - Year (year)	2021
11.	Term Expires	October
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	09/17/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	09/17/2021
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Maria
3.	Last Name of Board Member	Granda
4.	Mailing Address	222 State Rte 375
5.	City	West Hurley
6.	Zip Code (5 digits only)	12491
7.	E-mail address	president@westhurleylibrary.org
8.	Office Held or Trustee	President

8.	Office Term of Trustee	10/2021
9.	Term Begins - Month	October
10.	Term Begins - Year (year)	2021
11.	Term Expires	October
12.	Term Expires - Year (yyyy)	2024
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	09/17/2021
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	09/17/2021
16.	Is this a brand new trustee?	N

## 11. OPERATING FUNDS RECEIPTS

Local Public Funds / System Cash  
Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one

record for each taxing authority; if <sup>1</sup>  
no, go to question 11.3.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	Onteora Central Schools
3.	Amount	\$3,300
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N/A
5.	Written Contractual Agreement	N/A
1.	Source of Funds	N/A
2.	Name of funding County, Municipality or School District	West Hurley Library Special District Tax
3.	Amount	\$235,404
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N/A
11.2	<b>TOTAL LOCAL PUBLIC FUNDS</b>	\$238,704

**SYSTEM CASH GRANTS TO MEMBER LIBRARY**

11.3	Local Library Services Aid (LLSA)	\$1,580
11.4	Record all Central Library Services Aid monies received from system headquarters	\$0
11.5	Additional State Aid received from the System	\$0



11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$1,200
11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$2,780

#### **OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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#### **Federal Aid / Other Receipts**

#### **FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0
11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0

#### **OTHER RECEIPTS**

11.14	Gifts and Endowments	\$11,386
11.15	Fund Raising	\$575
11.16	Income from Investments	\$2,591
11.17	Library Charges	\$3,055
11.18	Other	\$0
11.19	<b>TOTAL OTHER RECEIPTS</b>	

(Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) \$17,607

11.20 **TOTAL OPERATING FUND RECEIPTS** (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) \$259,091

11.21 **BUDGET LOANS** \$0

**Transfers / Grant Total**

**TRANSFERS**

11.22 From Capital Fund (Same as Question 14.8) \$0

11.23 From Other Funds \$0

11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) \$0

11.25 **BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2023** (Same as Question 12.39 of previous year if fiscal year has not changed) \$136,628

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) \$395,719

**12. OPERATING FUND DISBURSEMENTS**

**Staff / Collection / Capital Operation and Maintenance**

**Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). ROUND TO THE NEAREST DOLLAR.**

Please click [here](#) to read general instructions before completing this section.

#### STAFF EXPENDITURES

##### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$68,400
12.2	Other Staff	\$45,386
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$113,786
12.4	<b>Employee Benefits Expenditures</b>	\$31,209
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$144,995

#### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$16,687
12.7	Electronic Materials Expenditures	\$7,077
12.8	Other Materials Expenditures	\$1,529
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$25,293

#### CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$0

#### OPERATION AND MAINTENANCE OF BUILDINGS

##### Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$42,113
12.14	From Other Funds (72OF)	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$42,113

12.16	Other Disbursements for Operation & Maintenance of Buildings	\$0
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$42,113

**MISCELLANEOUS EXPENSES**

12.18	Office and Library Supplies	\$5,515
12.19	Telecommunications	\$4,794
12.21	Professional & Consultant Fees	\$0
12.22	Equipment	\$0
12.23	Other Miscellaneous	\$24,879

**Note:** Includes \$712 Postage and Freight that went in 12.20 last year.

12.24	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$35,188
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**Contracts / Debt Service / Transfers / Grand Total**

12.25	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$8,586
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**DEBT SERVICE**

**Capital Purposes Loans (Principal and Interest)**

12.26	From Local Public Funds (73PF)	\$0
12.27	From Other Funds (73OF)	\$0
12.28	<b>Total</b> (Add Questions 12.26 and 12.27)	\$0

**Other Loans**

12.29	Budget Loans (Principal and Interest)	\$0
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12.30	Short-Term Loans	\$0
12.31	<b>Total Debt Service</b> (Add Questions 12.28, 12.29 and 12.30)	\$0
12.32	<b>TOTAL OPERATING FUND DISBURSEMENTS</b> (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$256,175

**TRANSFERS**

**Transfers to Capital Fund**

12.33	From Local Public Funds (76PF)	\$0
12.34	From Other Funds (76OF)	\$0
12.35	<b>Total Transfers to Capital Fund</b> (Add Questions 12.33 and 12.34; same as Question 13.8)	\$0
12.36	<b>Transfer to Other Funds</b>	\$0
12.37	<b>TOTAL TRANSFERS</b> (Add Questions 12.35 and 12.36)	\$0
12.38	<b>TOTAL DISBURSEMENTS AND TRANSFERS</b> (Add Questions 12.32 and 12.37)	\$256,175
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2023	\$139,544
12.40	<b>GRAND TOTAL DISBURSEMENTS, TRANSFERS &amp; BALANCE</b> (Add Questions 12.38 and 12.39; same as Question 11.26)	\$395,719

**ASSURANCE**

12.41 The Library operated in accordance with all provisions of

Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 02/21/2024

### FISCAL AUDIT

- 12.42 Last audit performed (mm/dd/yyyy) N/A
- 12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) N/A
- 12.44 Indicate type of audit (select one): N/A

### CAPITAL FUND

- 12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### REVENUES FROM LOCAL SOURCES

- 13.1 Revenues from Local Government Sources \$263
- 13.2 All Other Revenues from Local Sources \$0
- 13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$263

### STATE AID FOR CAPITAL PROJECTS

- 13.4 State Aid Received for Construction \$0
- 13.5 Other State Aid \$0
- 13.6 **Total State Aid** (Add Questions 13.4 and 13.5) \$0



**FEDERAL AID FOR CAPITAL PROJECTS**

13.7 **TOTAL FEDERAL AID** \$0

**INTERFUND REVENUE**

13.8 Transfer from Operating Fund  
(Same as Question 12.35) \$0

13.9 **TOTAL REVENUES** (Add  
Questions 13.3, 13.6, 13.7 and  
13.8) \$263

13.10 **NON-REVENUE RECEIPTS** \$0

13.11 **TOTAL CASH RECEIPTS** (Add  
Questions 13.9 and 13.10) \$263

13.12 **BALANCE IN CAPITAL FUND -**  
Beginning Balance for Fiscal Year  
Ending 2023 (Same as Question  
14.11 of previous year, if fiscal  
year has not changed) \$20,687

13.13 **TOTAL CASH RECEIPTS AND**  
**BALANCE**(Add Questions 13.11  
and 13.12; same as Question  
14.12) \$20,950

**14. CAPITAL FUND DISBURSEMENTS**

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

**PROJECT EXPENDITURES**

14.1 Construction \$0

14.2 Incidental Construction \$0

**Other Disbursements**

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 **Total Other Disbursements** (Add \$0

Questions 14.3, 14.4 and 14.5) ~ ~

14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$0
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0
14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2023	\$20,950
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$20,950

## 15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

## 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	0.95
16.2	Total Librarians	0.95
16.3	All Other Paid Staff	0.90
16.4	Total Paid Employees	1.85
16.5	State Government Revenue	\$1,580



16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$18,807
16.8	Total Operating Revenue	\$259,091
16.9	Other Operating Expenditures	\$85,887
16.10	Total Operating Expenditures	\$256,175
16.11	Total Capital Expenditures	\$0
16.12	Print Materials	19,724
16.12a	Total Physical Items in Collection	22,709
16.13	Total Registered Borrowers	1,330
16.14	Other Capital Revenue and Receipts	\$0
16.15	Number of Internet Computers Used by General Public	7
16.16	Total Uses (sessions) of Public Internet Computers Per Year	1,567
16.17	Wireless Sessions	5,104
16.18	Total Capital Revenue	\$263

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	3200626950
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	LD
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y

17.6	<i>Geographic Code</i>	OTH
17.7	<i>FSCS ID</i>	NY0270
17.8	<i>SED CODE</i>	620600700067
17.9	<i>INSTITUTION ID</i>	800000036261

## **SUGGESTED IMPROVEMENTS**

Library Name: WEST HURLEY PUBLIC LIBRARY

Library System: Mid-Hudson Library System

Name of Person Completing Form: Kara Keene

Phone Number: (845) 750-7463

I am satisfied that this resource  
(Collect) is meeting library needs: Neither Agree nor Disagree

Applying this resource (Collect)  
will help improve library services  
to the public: Neither Agree nor Disagree

Please share with us your  
suggestions for improving the  
*Annual Report*. When providing  
feedback, if applicable please  
indicate the question number each  
comment/suggestion refers to.  
Thank you!

West Hurley Public Library  
Profit & Loss  
January 2024

	<u>Jan 24</u>
Ordinary Income/Expense	
Income	
DEPARTMENTAL INCOME	
Fines	79.80
Used Books	3.00
	<u>                    </u>
Total DEPARTMENTAL INCOME	82.80
INTEREST INCOME	
M&T Bank Checking	29.63
M&T Bank Operating Fund	225.77
	<u>                    </u>
Total INTEREST INCOME	255.40
LOCAL SOURCES	
Gifts & Donations	100.00
	<u>                    </u>
Total LOCAL SOURCES	100.00
Total Income	438.20
Expense	
BUILDING CONTRACTUAL	
Electric	396.33
Fuel Oil	402.13
Grounds Maintenance	120.00
Janitorial	380.00
Water Cooler	25.35
	<u>                    </u>
Total BUILDING CONTRACTUAL	1,323.81
COLLECTION ACQUISITIONS	
Audiobooks	50.00
Books	5,137.54
MHLS Delivery	-1,001.30
	<u>                    </u>
Total COLLECTION ACQUISITIONS	4,186.24
GRANT EXPENDITURES	
Grant - Special Programs	250.00
	<u>                    </u>
Total GRANT EXPENDITURES	250.00
LIBRARY OPERATIONS	
Accounting	351.00
Copier	109.00
Office Supplies	282.24
Special Programs	290.00
Square Fees	5.86
Tech Service MHLS	1,624.00
Telephone	65.49
	<u>                    </u>
Total LIBRARY OPERATIONS	2,727.59

West Hurley Public Library  
Profit & Loss  
January 2024

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	<u>Jan 24</u>
PAYROLL EXPENSES	
Direct Deposit Expense	58.50
Disability Insurance	-25.75
FICA - Employer	549.30
Medical Insurance	1,996.72
Medicare - Employer	128.47
Paid Family Leave	-72.11
Salary-Administration	5,423.08
Salary-Clerk	3,208.50
Salary-Storyhour Clerk	228.00
State Unemployment Insurance	0.00
	<hr/>
Total PAYROLL EXPENSES	11,494.71
	<hr/>
Total Expense	19,982.35
	<hr/>
Net Ordinary Income	-19,544.15
Other Income/Expense	
Other Income	
Other Interest Income	
M & T Bank - Capital Fund	40.07
	<hr/>
Total Other Interest Income	40.07
	<hr/>
Total Other Income	40.07
	<hr/>
Net Other Income	40.07
	<hr/>
Net Income	<u><u>-19,504.08</u></u>

West Hurley Public Library  
**Balance Sheet**  
 As of January 31, 2024

	Jan 31, 24
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
CASH	
M&T Bank	
M&T Bank - Checking 7168	1,020.00
Gates Reserve - 2010	19,011.69
M&T Bank - Checking 7168 - Other	19,011.69
Total M&T Bank - Checking 7168	20,031.69
M&T Bank - Other	29.63
Total M&T Bank	20,061.32
M&T Bank - Operating Fund 8589	
HVOEC	2,500.00
M&T Bank - Operating Fund 8589 - Ot...	102,903.23
Total M&T Bank - Operating Fund 8589	105,403.23
Petty Cash	200.00
Total CASH	125,664.55
CASH CAPITAL FUNDS ACCOUNTS	
M&T Bank - Capital Funds 8597	20,990.22
Total CASH CAPITAL FUNDS ACCOUNTS	20,990.22
Total Checking/Savings	146,654.77
Total Current Assets	146,654.77
Fixed Assets	
Buildings	92,475.66
Equipment	3,562.82
Total Fixed Assets	96,038.48
<b>TOTAL ASSETS</b>	<b>242,693.25</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	2,862.24
Accounts Payable	2,862.24
Total Accounts Payable	2,862.24
Other Current Liabilities	
Liability-Payroll	2,801.86
Total Other Current Liabilities	2,801.86
Total Current Liabilities	5,664.10
Total Liabilities	5,664.10

West Hurley Public Library  
**Balance Sheet**  
As of January 31, 2024

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	Jan 31, 24
Equity	
Equity	147,885.07
Opening Bal Equity	23,040.12
Retained Earnings	85,608.04
Net Income	-19,504.08
	<hr/>
Total Equity	237,029.15
	<hr/>
TOTAL LIABILITIES & EQUITY	242,693.25
	<hr/> <hr/>

Restricted Funds - West Hurley Public Library  
**Balance Sheet**  
As of January 31, 2024

	<u>Jan 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Dumond - Child Bks Bal (\$20000)	
0719 - \$10,000.00 - 01/07/19	11,343.01
1049 - \$10,000.00 - 2/05/18	10,694.28
	<hr/>
Total Dumond - Child Bks Bal (\$200...	22,037.29
Krembs - AdTech Bal (\$25000.00)	
0557 - \$9500.00 - 12/5/17	11,369.78
1030 - \$15,500.00 - 2/05/18	19,522.17
	<hr/>
Total Krembs - AdTech Bal (\$25000...	30,891.95
Krembs - Audio Bal (\$27000.00)	
0514 - \$10,000.00 - 03/28/18	10,961.39
0700 - \$17,000.00 - 01/07/19	19,283.14
	<hr/>
Total Krembs - Audio Bal (\$27000.00)	30,244.53
Total Checking/Savings	<hr/> 83,173.77
Total Current Assets	<hr/> 83,173.77
<b>TOTAL ASSETS</b>	<hr/> <hr/> 83,173.77
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Opening Balance Equity	76,094.39
Unrestricted Net Assets	7,079.38
	<hr/>
Total Equity	83,173.77
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<hr/> <hr/> 83,173.77

January 05, 2024 - February 04, 2024

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
01/15	01/04	CREDIT PURCH FINANCE CHG	74002754015015111111296	- 19.61
01/15	01/02	CREDIT LATE CHARGE FEE	74002754015015111111304	- 39.00
01/25	01/25	PAYMENT - THANK YOU	0251530000000536445321	- 2,747.40
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$2,806.01</b>

**KEENE, KARA**  
Account Number: 1237

<b>Payments and Other Credits</b>				
01/22	01/20	Amazon.com Amzn.com/bill WA	74692164020108128458147	- 20.99
01/31	01/30	PAYPAL *BRICKFANS 9496098705 CA	74116414030067368223204	- 5.20
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>- \$26.19</b>

<b>Purchases and Other Charges</b>				
01/08	01/05	KOSCOHERITAGE 845-2472200 NY	24421144005900016143672	1,222.61
01/08	01/07	AMAZON.COM*RT7N79OZO SEATTLE WA	24431064007083747716649	24.43
01/10	01/09	IONOS Inc. 8774612631 PA	24906414009191208428629	7.50
01/12	01/11	Amazon.com*RT5RF1C41 Amzn.com/bill WA	24692164011100996440105	20.99
01/12	01/11	AMZN Mktp US*RT92W2OC1 Amzn.com/bill WA	24692164011101049856396	19.99
01/23	01/22	MAILCHIMP *MISC MAILCHIMP.COM GA	24692164022109740231279	45.90
01/23	01/22	21CM NY NEWSPAPERS CIRC 888-699-0399 NY	24493984023083145307755	91.55
01/24	01/23	THEEVENTSCALPLUGINS EVNT.IS MI	24492154023719290235231	301.30
01/24	01/23	RINGCENTRAL INC. 888-898-4591 CA	24692164023100474869359	2.47
01/25	01/24	Staples Inc staples.com MA	24164074024105991864592	39.94
01/29	01/27	PAYPAL *GIMME BRICK 402-935-7733 CA	24116414028067264286403	13.72
01/29	01/27	PAYPAL *HYPERSYNC 402-935-7733 CA	24116414028067264269268	14.00
01/30	01/27	PAYPAL *BRICKFANS 949-609-8705 CA	24116414029067264252164	82.69
01/30	01/27	PAYPAL *DNABRIXLLC 616-888-9430 MI	24116414029067264232430	113.91
01/30	01/30	AMZN Mktp US*R24YC2XOO Amzn.com/bill WA	24692164030105440752036	53.13
01/31	01/31	Amazon.com*R00FL57T1 Amzn.com/bill WA	24692164031106123900644	15.53
02/01	01/30	DOLLAR GENERAL 14739 KINGSTON NY	24445004031500463085370	37.75
02/01	01/29	PAYPAL *EBAY US 789-372-482 CA	24116414031067342046246	20.02
02/01	02/01	WWW.TAX1099.COM WWW.ZENWORK.C AR	24000774032000001875097	10.95
02/02	02/01	Amazon Prime*R23066PS2 Amzn.com/bill WA	24692164032107474508738	139.00
02/02	02/01	RINGCENTRAL INC. 888-898-4591 CA	24692164032107515131003	67.28
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$2,344.66</b>

**Finance Charge Calculation**

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	9.99%	\$0.00	\$0.00
CASH	24.49% V	\$0.00	\$0.00





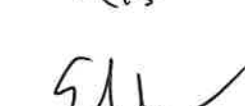


V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.



7:49 PM  
02/20/24

West Hurley Public Library  
A/P Aging Summary  
As of February 20, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
American Printing & Office Suppl...	0.00	282.24	0.00	0.00	0.00	282.24
Blackstone Publishing	0.00	0.00	50.00	0.00	0.00	50.00
Brodart Co.	0.00	598.51	233.44	0.00	0.00	831.95
Canon Financial Service, Inc	206.15	109.00	0.00	0.00	0.00	315.15
Central Hudson	0.00	396.33	0.00	0.00	0.00	396.33
Culligan of Newburgh	0.00	25.35	0.00	0.00	0.00	25.35
Kathryn Carey-Ackerman	0.00	90.00	0.00	0.00	0.00	90.00
Kayla Miller	0.00	250.00	0.00	0.00	0.00	250.00
KoscoHeritage	0.00	660.57	402.13	0.00	0.00	1,062.70
Lisa Polack	0.00	0.00	200.00	0.00	0.00	200.00
Lorelei Voelker	0.00	351.00	0.00	0.00	0.00	351.00
MG Lawn Care, LLC	0.00	120.00	0.00	0.00	0.00	120.00
Mid-Hudson Library System	0.00	1,808.25	-1,001.30	-601.90	0.00	205.05
Midwest Tape, LLC	0.00	46.34	0.00	0.00	0.00	46.34
My Benefit Advisor	0.00	998.36	0.00	0.00	0.00	998.36
Spectrum	159.98	0.00	0.00	0.00	0.00	159.98
The Green Janitor, Inc	0.00	380.00	0.00	0.00	0.00	380.00
Tom Ernst	0.00	522.00	0.00	0.00	0.00	522.00
Ulster County Library Association	0.00	200.00	0.00	0.00	0.00	200.00
Verizon	0.00	65.49	0.00	0.00	0.00	65.49
VISA	0.00	2,259.86	0.00	0.00	0.00	2,259.86
<b>TOTAL</b>	<b>366.13</b>	<b>9,163.30</b>	<b>-115.73</b>	<b>-601.90</b>	<b>0.00</b>	<b>8,811.80</b>

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